



SUFFOLK COUNTY DEPARTMENT OF LABOR, LICENSING & CONSUMER AFFAIRS

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WEIGHTS & MEASURES

NOTICE TO HEATING OIL & LPG RETAILERS

Suffolk County Code, Chapter 485, Section 485-8 requires specific information on delivery tickets for home heating oil and liquefied petroleum gas (LPG) in Suffolk County. The main points of the law are as follows:

A) The amount of gallons delivered must be printed on a delivery ticket by a register connected to the metering system of the vehicle.

1) The delivery ticket must also contain the following information:

- a) date of the delivery
- b) name and address of both the seller and the buyer
- c) price per gallon and the grade or product identification of the fuel delivered
- d) Grade or product identification of the fuel oil or liquefied petroleum gas delivered
- e) vehicle number of the vehicle used for the delivery - this number must also be displayed on the outside of the vehicle
- f) total price of the delivery except in instances where the seller provides the buyer with a written statement, within 5 days of the delivery, which sets forth all of the required information from a), b), c) and d) above, and the total price
- g) driver's name or identification number
- h) a sequential sales number printed on the delivery ticket by the register connected to the metering system of the vehicle .

2) One copy of the delivery ticket must be left at the time and place of the delivery. Another copy of the delivery ticket must be retained by the seller for a period of one year from the time of the delivery and must be available for inspection by the Director of Weights and Measures during that one-year period.

B) For deliveries of fuel oil or LPG conducted on a "C.O.D." or Cash On Delivery basis, the driver of the delivery vehicle is required to obtain the signature of the buyer, or the buyer's agent, on the delivery ticket prior to the ticket's insertion into the printing mechanism. "C.O.D." means payment in full by the buyer, or the buyer's agent, for that particular delivery of fuel. The buyer or agent must be present at the time of the delivery.

Who Enforces This Law?

Weights and Measures Inspectors of the Suffolk County Department of Labor, Licensing & Consumer Affairs. If you have any questions concerning the delivery of fuel oil in Suffolk County, please call Weights & Measures at 631-853-5730.